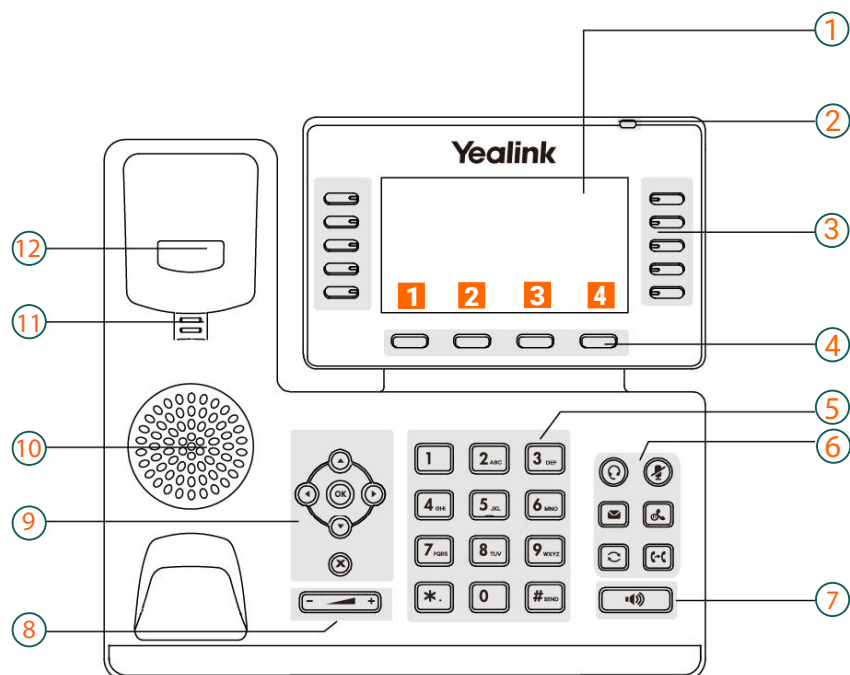# Handling your Yealink T53S, T53W and T54W
Desktop Phones

Legend

1 : Phone display
2 : Power LED indicator
3 : Line keys
4 : Soft keys
5 : Keypad keys
6 : Message keys, Hold keys, Redial keys, Transfer keys
7 : Speakerphone key
8 : Volume key
9 : Navigation keys, OK keys, Cancel keys
10 : Speaker
11 : Reversible table
12 : Hook

T53 & T54 Icons in the Status Bar

🔊	Speakerphone (hands-free) mode
✉	Text message
DND	Do Not Disturb (DND)
🎙	Mute
↪	Call Forward
📞	Handset mode
OO	Voice Mail
🔇	Ringer volume is 0
✔	Missed calls
⛛	USB flash drive detected
🔵	Bluetooth headset is paired and connected

Action keys

1 : FWD = forward
2 : DND = do not disturb
3 : Phonebook
4 : Menu

Action keys incoming call

1 : Answer
2 : FWD = forward
3 : Silence
4 : Reject

Action key during a call

1 : Transfer
2 : Hold
3 : Conference
4 : End call

Handling your Yealink T53S, T53W and T54W
Desktop Phones

Placing a call from the dialer

- Do one of the following
  - Start typing a phone number
  - Select the desired line key
  - Pick up the handset, press the Speakerphone key [🔊] or the Headset key 🎧
- Enter a number or select a contact. Select send.

Transferring calls

Blind Transfer
- Press the TRANSFER key [📞] or Transfer during a call
- Do one of the following :
  - Enter the number or select a contact from the placed call list you want to transfer to
  - If you have set a Speed Dial key, you can also press the Speed Dial key to transfer the call to the contact directly.
  - Press Directory. Select the desired contact from the Directory list.
- Press B Transfer or the TRANSFER KEY [📞] to complete the transfer.

Semi - Attended / Attended Transfer
- Press the TRANSFER key [📞] or Transfer during a call.
- Do one of the following :
  - Enter the number or select a contact from the placed call list you want to transfer the call to.
  - Press Directory. Select the desired contact from the Directory list.
- Press the OK key or Send.
- Do one of the following :
  - When you hear the ringback tone, press the TRANSFER key [📞] or Transfer to finish a semi-attended transfer.
  - After the contact answers the call, press the TRANSFER key [📞] or Transfer to finish an anttended transfer (consultative transfer).

Redialing a number

- Press the REDIAL key [🔄].
  A record of placed calls is displayed on the phone screen
- Highlight the desired record, select Send.

Holding a call

- Press the HOLD key [📞] or hold during a call.
  The phones ignores engaged audio device and plays beep in the speakerphone (hands-free) mode by default. The speakerphone [🔊] key will always light up and the phone will beep soflty every 30 seconds to remind you that you still have a call on hold.

Local Conference call

- Place a call to the first party.
- When the first party answers the call, select Conference to place a new call.
- Dial the second party's number. When the second party answers the call, select Conference again to invite two parties to join the conference.